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POSTED: April 12th , 2023

POSITION: JOBID Number: MHC-002

JOB POSTING

JOB TITLE: COMMUNITY SUPPORT WORKER

- **Temporary Position – To begin IMMEDIATELY (approx.. 2 months with possible extension)**
- 37.5 Hours/wk based on a rotation as outlined in the Collective Bargaining Agreement
- Salary as outlined in the Collective Agreement

LOCATION: Maple House Centre

All applicants are asked to apply in writing by emailing the HR Coordinator at:

rushellmacdonald@gmail.com

DEADLINE FOR APPLICATION: April 17th, 2023 @ 4pm

Community Support Worker

The vision and goal of Community Inclusions Ltd. is to support the person with an intellectual disability in important life experiences including the following: Having a physical presence in the community; Being involved with community activities/groups; Having personal relationships and friends; Learning and developing skills and abilities; Making decisions – taking control; and being respected – having a good reputation.

RESPONSIBLE TO: Site Manager

DUTIES:

- To keep in mind always that the vision and goal of Community Inclusions Ltd. is to support the person with an intellectual disability in important life experiences.
 - Having a physical presence in the community.
 - Being involved with community activities/groups.
 - Having personal relationships and friends.

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- Learning and developing skills and abilities.
- Making decisions - taking control.
- Being respected - having a good reputation.
- To support and advocate on behalf of persons with an intellectual disability who are a part of your personal caseload.
- To consult with significant others and develop personal plans for clients. Plans should identify long and short-term objectives and will focus on needs for quality of life and inclusion in the community.
- To support on site day programming while continuously striving to increase community inclusions and participation.
- To assist with securing community placements/involvement and providing follow up coordination, monitoring and support. This includes providing transportation, job coaching, client scheduling, billings (lunch programs), etc.
- To provide on site support to clients. Specific duties will vary from site to site but may include computer support, assistance with personal hygiene skills, ordering/purchasing supplies, job coaching, deliveries, etc.
- To maintain positive supportive and professional communication with co-workers, families, other professionals and the community.
- To ensure that the work environment is safe, clean, orderly, and welcoming to all.
- To assume responsibility for site management in the absence of the Site Manager.
- To attend and participate in staff (and other) meetings as required.
- Other duties as required.

It should be noted that specific duties/tasks will vary depending on which shift is worked.

QUALIFICATIONS

Education

- Completion of a recognized Human Service program or equivalent post-secondary education.
- Must have current First Aid and CPR training at the time of hiring.
- Certification in MANDT is preferred but will also accept other forms of equivalent relationally based program that uses a gentle approach to prevent, de-escalate, and if necessary, intervene in behavioral interactions that could become aggressive.

Experience

- A minimum of one year experience working in the Human Services field.
- An equivalent combination of education and experience may be considered.
- Must be able to demonstrate an ability to develop, implement, and monitor meaningful day opportunities with and for clients.
- Must possess strong abilities to problem solve. Must have positive communication skills.
- Must be able to work and relate well with clients.
- Must have access to a reliable vehicle.

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- Must have a proven ability to be self directed and to be able to handle difficult or emergency situations in a calm and professional manner.
- Knowledge of the community and applicable contacts and resources are definite assets.
- Presentation of a satisfactorily completed police record check is required.
- Previous experience is an asset.

Other Qualifications:

- Valid Drivers License.
- Criminal Record Check (vulnerable Sector).
- Vehicle insurance with a minimum recommended \$2million liability.
- Drivers abstract.

Salary: \$21.42 to \$24.48hr in accordance with the Collective agreement

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